

Senior Manager – IT

Location: Chennai

Key Responsibilities:

- Proven experience as a Server Administrator or similar role for Windows / Linux-based Servers.
- Configuration of servers, operating systems administration, hardening, load balancers, and firewall including but not limited to management of users, processes, resource contention, preventive maintenance and management of updates & patches to ensure that the system is properly updated.
- Re-installation in the event of system crash/failures
- Periodic health check of the systems, troubleshooting problems, analysing and implementing rectification measures.
- Implementation and maintenance of standard operating procedures for the maintenance of the infrastructure
- Management of the usernames, roles and passwords of all the relevant subsystems, including, but not limited to servers, applications, devices, etc.
- Implementing security on the Internet and Intranet
- Knowledge of system security and data backup/recovery
- Lead desktop and helpdesk support efforts, making sure all desktop applications, workstations, and related equipment problems are resolved in a timely manner with limited disruptions.
- Install and configure software and hardware.
- Manage network servers and technology tools and set up accounts and workstations.
- Monitor performance and maintain systems according to requirements.
- Troubleshoot issues and outages and ensure security through access controls, backups and firewalls.
- Upgrade/ patching of systems with new releases and models from time to time.

Technical & Soft Skills:

- Excellent experience in FortiGate and Sophos firewall configuration.
- McAfee Mvision Policy configuration and management.
- Office 365 admin portal and SharePoint management.
- Active Directory Implementation and Management.

Educational Qualification: Any IT-related degree

Experience: 8 to 10 years of relevant experience